**INSTITUTIONAL MEMBERSHIP IN AMERICAN ASSOCIATION OF COLLEGES OF TEACHER EDUCATION**

**SECTION I. DEFINING AACTE.**

The University of Minnesota-Twin Cities has historically maintained an institutional membership in the American Association of Colleges for Teacher Education (AACTE). This organization is self-described as:

a national alliance of educator preparation programs dedicated to high-quality, evidence-based preparation that assures educators are ready to teach all learners on Day 1. Its over 800 member institutions represent public and private colleges and universities in every state, the District of Columbia, the Virgin Islands, Puerto Rico, and Guam. AACTE seeks to lead the field in advocacy and capacity building by promoting innovation and effective practices as critical to reforming educator preparation.

More information about AACTE can be located on its website at: aacte.org

When we become an institutional member of AACTE, all of its employees and students have access to the AACTE’s benefits, including being part of a network of communication about issues in teacher education.

**SECTION II. DEFINE AND IDENTIFY INSTITUTIONAL REPRESENTATION IN MACTE.**

According to the AACTE membership structure, there are three forms of individual representation. Chief Representative (CR)—each institution identifies one. The CR should function as a leader or decision-maker in the institution and is responsible for maintaining the institutional membership. A slate of Institutional Representatives (IRs) is appointed by the CR, with the number of IRs from an institution based on the productivity of the institution. IRs have voting rights within AACTE and receive a hard copy mailing of the Journal of Teacher Education which is published five times a year. Finally, the institution provides a list of Active Faculty Staff and keeps that list up to date so that their faculty members have access to AACTE communications and tools.

1. Chief Representative (CR)

1. Shall be the responsibility of the Associate Dean of Graduate and Professional Programs
2. The CR will represent CEHD and the University of Minnesota-Twin Cities at AACTE meetings
3. The CR will ensures that the Active Faculty Staff mailing list for ACCTE is up to date in order to keep the communications from AACTE about policy and practice issues related to teacher education nationally distributed within the institution.

2. Institutional Representatives (IRs)

1. The IRs will be active members of AACTE through voting and staying abreast of current national issues and policies in teacher education
2. The University of Minnesota is allotted 12 IRs
3. One IR position is allotted to the CR
4. Three IRs positions will be allotted to the Department Chairs from the Curriculum & Instruction Department, the Organizational Leadership and Policy Development Department, and the Educational Psychology Department
5. Six IR positions will be allotted to EPPC members from:

Agriculture Education

Curriculum & Instruction Department

Educational Psychology Department

Kinesiology

Music Education

Organizational Leadership and Policy Development Department

1. One IR position will be allotted to the Director of the Office of Teacher Education
2. One IR position will be allotted to the Chair of the Educator Preparation Policy Council

**SECTION III. INSTITUTIONAL REPRESENTATION AT THE AACTE ANNUAL MEETING**

The CEHD funds participation in the AACTE annual meeting as part of its commitment to institutional membership. These funds will be budgeted as follows:

1. Dean’s Office will budget for the CR (Associate Dean of Graduate and Professional Programs) to attend the annual meeting with the expectation that the CR represent the University of Minnesota at all formal functions and meetings
2. The OTE will budget for two participants in the AACTE annual meeting:
	1. One IR designated as the Director of Office of Teacher Education
	2. Accountability Coordinator (with an expectation that the Accountability Coordinator use the annual meeting to stay abreast of current information about accreditation matters)